Groups Management

For general information about the group feature see group.

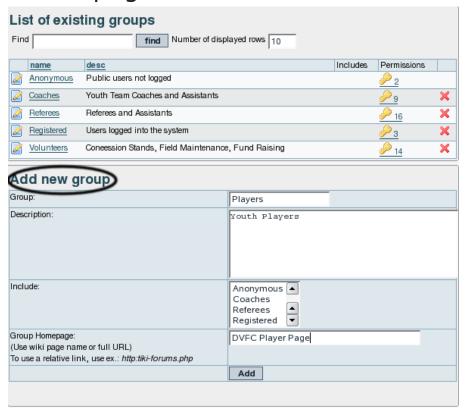
Related pages

group, user permissions, permissions, category, admin

Creating Groups

To create a group:

- Expand the Admin drop down:
- · Click on Groups, you'll see the page below



- Fill in the form with the group name and description
- If the group you are creating should be included as a sub-group of another group, use the include box to choose the group or group that the new group should be a part of. **Note**: By default, all groups will include the **Registered** group.

- If the group should have it's own homepage, put the wiki page name or full URL in the Home Page Box (Do not forget to have checked 'Use group homepages' in admin->general). Special value: the user homepage prefix (ex: UserPage) can be use to redirect a user to his homepage at login.
- When all fields have been filled in click the Add button. The form will refresh and you group will appear in the new list (see below)
- Group Default Category(Default category assigned to objects edited by a group user):

 (tw>=1.10)If a user with a default group (do not forget to set the default group for each user) edits (create or modify) an object and save the object without putting a category, the specified category is automatically assign to the object.

Assigning users to Agroups.

From the user administration screen click on the gold key to the right of the user line.



The assign user form will be opened (see below)

This form shows the user information, the group that the user already belongs to, and a list of group that the user car join. There are also shortcuts to group permissions, group admin, and user admin from this page.

Assigning permissions to Âgroups.

rom the group administration screen click on the gold key icon for a particular group and you will see a screen divide in two parts. The first part (see below)shows the permissions that are currently set for the group.

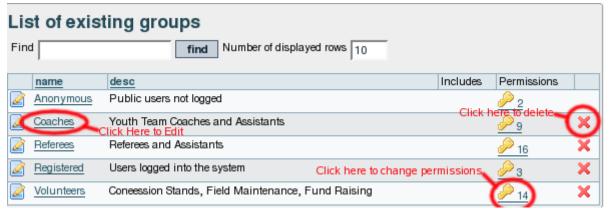
The lower part of the screen shows all the permissions available to the group, as well as details about the currently assigned permissions.

The entry below shows that the permission has been inherited from the permissions given to registered users.

An entry like the one below shows that the group has permission to administer the feature, in this case, calendars.

Additional permissions are assigned by clicking the checkboxes next to the permission, and then clicking the update button at the top or bottom of the page when finished.

Changing or Removing Groups



- To change a group, click on the group name
- To change permissions on a group, click on the key icon
- To remove a group, click on the X.

Changing group Settings

Edit group Coaches		
assign permissions		
Group:	Coaches	
Description:	Youth Team Coaches and Assistants	
Include:	None Anonymous Registered Volunteers	
Group Homepage: (Use wiki page name or full URL) To use a relative link, use ex.: http:tiki-forums.php		
, , , , , , , , , , , , , , , , , , , ,	Save	
Members List: Coaches		
★		
5 users in group Coaches		

After clicking on the group you want to change, you'll see the form above.

- To change group Name, Description, Subgroups Included, or Homepage, edit the form and click the save button.
- •To remove a group member, click on the red X next to the members name. __Note!: This does not remove the user, it just takes them out of the group.

Assigning a tracker to a group

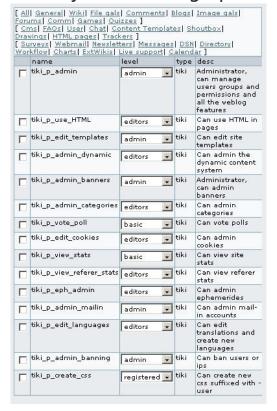
see: Group Tracker

Group Permissions

n this section you can see information for the group that you selected as name, description and permissions assigned Then you can create a new permission level and you can if you want assign all the permissions in some level to the group. Or remove all the permissions in some level from this group. As you can see permissions are organized in levels. By default Tiki comes with four prearranged levels that you can modify as you want:

- · Basic: permissions for anonymous users, basic site usage
- Registered: permissions for logged users
- Editor: Permissions to site editors can manipulate content.
- · Admin: Permissions for admins only. Can be dangerous if misused

In the second part of the screen you can assign permissions and change levels.



The top section is used to select a permission category, for example games, forums, FAQs,etc. All can be used to see all the permissions at once (the screen will be VERY long). For each category for which permissions will be displayed the checkboxes indicate if the permission is assigned to the group or not. You can assign/remove permissions using the checkboxes; you can also change the level of any permission using the dropdown. In this way you can re-classify the permissions as you need and then easily assign all level-x permissions to a group whenever you want.

When a user belongs to more than one group the permissions are accumulated.

Permissions

Permissions are what group CAN do. Note that permissions always ALLOW group to do things; there are no restrictive permissions in Tiki because they can conflict if the user belongs to more than one group. The list of permissions that you can assign to group are:

General permissions

tiki p admin	Administrator, can manage users group and	d permissions and all the weblog features

:iki_p_use_HTML Can use HTML in pages

iki p admin banners Administrator, can admin banners

:iki_p_vote_poll Can vote polls

iki p view stats Can view site stats

iki p view referer stats Can view referer stats

:iki_p_eph_admin Can admin ephemerides

ciki_p_admin_mailin Can admin mail-in accounts

ciki_p_admin_banning Can ban users or ISP

Wiki permissions

iki_p_edit

iki_p_view

:iki_p_remove

:iki_p_rollback

iki_p_admin_wiki

iki_p_wiki_attach_files

:iki_p_wiki_admin_attachments

:iki_p_wiki_view_attachments

:iki_p_upload_picture

iki_p_minor

iki_p_rename

iki_p_lock

:iki_p_edit_structures

:iki_p_edit_copyrights

Can edit pages

Can view page/pages

Can remove

Can rollback pages

Can admin the wiki

Can attach files to wiki pages

Can admin attachments to wiki pages

Can view wiki attachments and download

Can upload pictures to wiki pages

Can save as minor edit

Can rename pages

Can lock pages

Can create and edit structures

Can edit copyright notices

File galleries permissions

:iki_p_admin_file_galleries

:iki_p_create_file_galleries

iki_p_upload_files

:iki_p_download_files

:iki_p_view_file_gallery

:iki_p_batch_upload_files

Can admin file galleries

Can create file galleries

Can upload files

Can download files

Can view file galleries

Can upload zip files with files

Comment permissions

ciki_p_post_comments

ciki_p_read_comments

tiki_p_remove_comments

:iki_p_vote_comments

ciki_p_edit_comments

Can post new comments

Can read comments

Can delete comments

Can vote comments

Can edit all comments

Blog permissions

:iki_p_create_blogs

:iki_p_blog_post

:iki_p_blog_admin

:iki_p_read_blog

Can create a blog

Can post to a blog

Can admin blogs

Can read blogs

Image gallery permissions

:iki_p_admin_galleries

:iki_p_create_galleries

:iki_p_upload_images

:iki_p_view_image_gallery

:iki_p_batch_upload_images

Can admin Image Galleries

Can create image galleries

Can upload images

Can view image galleries

Can upload zip files with images

Forums permissions

ciki_p_admin_forum ciki_p_forum_post ciki_p_forum_post_topic ciki_p_forum_read

:iki_p_forum_vote :iki_p_forums_report

:iki_p_forum_autoapp

:iki_p_forum_attach

Can admin forums

Can post in forums

Can start threads in forums

Can read forums

Can vote comments in forums

Can report msgs to moderator

Can attach to forum posts

Auto approve forum posts

Communications permissions

:iki_p_send_pages

:iki_p_sendme_pages

tiki_p_admin_received_pages

:iki_p_send_articles

:iki_p_sendme_articles

:iki_p_admin_received_articles

Can send pages to other sites

Can send pages to this site

Can admin received pages

Can send articles to other sites

Can send articles to this site

Can admin received articles

Games permissions

Can play games

Can admin games

:iki_p_play_games :iki_p_admin_games

Quiz permissions

:iki_p_admin_quizzes

:iki_p_take_quiz

:iki_p_view_quiz_stats

:iki_p_view_user_results

Can admin quizzes

Can take quizzes

Can view quiz stats

Can view user quiz results

Articles & Submissions permissions

:iki_p_edit_article

:iki_p_remove_article

:iki_p_read_article

:iki_p_submit_article

:iki_p_edit_submission

tiki_p_remove_submission

:iki_p_approve_submission

iki_p_admin_cms

:iki_p_autoapprove_submission

Can edit articles

Can remove articles

Can read articles

Can submit articles

Can edit submissions

Can remove submissions

Can approve submissions

Can admin the cms

Submitted articles automatically approved

FAQ permissions

:iki_p_admin_faqs

iki_p_view_faqs

:iki_p_suggest_faq

Can admin FAQs

Can view FAQs

Can suggest FAQ questions

User permissions

riki_p_create_bookmarks

:iki_p_configure_modules

:iki_p_cache_bookmarks

:iki_p_usermenu

iki_p_minical

iki_p_userfiles

iki_p_tasks

iki_p_notepad

:iki_p_newsreader

Can create user bookmarks

Can configure modules

Can cache user bookmarks

Can create items in personal menu

Can use the mini event calendar

Can upload personal files

Can use tasks

Can use the notepad

Can use the newsreader

Chat permissions

:iki_p_admin_chat :iki_p_chat Administrator, can create channels remove channels etc Can use the chat system

Content template permissions

:iki_p_edit_content_templates

:iki_p_use_content_templates

templates Can edit content templates templates Can use content templates

Shout box permissions

ciki_p_view_shoutbox ciki_p_admin_shoutbox Can view shoutbox
Can admin shoutbox (Edit/remove msgs)
Can pot messages in shoutbox

:iki_p_post_shoutbox

Drawing permissions

:iki_p_admin_drawings :iki_p_edit_drawings Can admin drawings
Can edit drawings

HTML page permissions

ciki_p_view_html_pages ciki_p_edit_html_pages pages Can view HTML pages pages Can edit HTML pages

Tracker permissions

:iki_p_modify_tracker_items

:iki_p_comment_tracker_items

:iki_p_create_tracker_items

:iki_p_admin_trackers

:iki_p_view_trackers

:iki_p_attach_trackers

Can change tracker items

Can insert comments for tracker items

Can create new items for trackers

Can admin trackers

Can view trackers

Can attach files to tracker items

Survey permissions

tiki_p_admin_surveys

:iki_p_take_survey

:iki_p_view_survey_stats

Can admin surveys

Can take surveys

Can view survey stats

Webmail permissions

ciki_p_use_webmail Can use webmail

Newsletter permissions

ciki_p_admin_newsletters ciki_p_subscribe_newsletters ciki_p_subscribe_email Can admin newsletters
Can subscribe to newsletters

Can subscribe any email to newsletters

User message permissions

:iki_p_messages

iki_p_broadcast

:iki_p_broadcast_all

Can use the messaging system

Can broadcast messages to group

Can broadcast messages to all user

DSNs

Permissions are created dynamically. See the Wiki SQL plugin for information

Directory permissions

ciki_p_admin_directory

tiki_p_view_directory

tiki_p_admin_directory_cats

:iki_p_admin_directory_sites

:iki_p_submit_link

:iki_p_autosubmit_link

:iki_p_validate_links

Can admin the directory

Can use the directory

Can admin directory categories

Can admin directory sites

Can submit sites to the directory

Submitted links are valid

Can validate submitted links

Charts

:iki_p_admin_charts

:iki_p_view_chart

:iki_p_vote_chart

:iki_p_suggest_chart_item

:iki_p_autoval_chart_suggestio

Can admin charts

Can view charts

Can vote

charts Can suggest items

Autovalidate suggestions



missing permissions here

Live Support

:iki_p_live_support_admin :iki_p_live_support Admin live support system

Can use live support system

Calendar

:iki_p_view_calendar

ciki_p_change_events

:iki_p_add_events

:iki_p_admin_calendar

Can browse the calendar

Can change events in the calendar

Can add events in the calendar

Can create/admin calendars

Permissions for individual users

Vhat if you want to give a specific user some permissions? Just create an artificial group, assign the user to that grou and give the group the permissions that you need.

Individual permissions

s we explained you can set up individual permissions for some Tiki objects. When assigning individual permissions th permissions you can assign are the same as you have in the global permissions screen. Once an object has individual permissions only the individual permissions apply to the object, and not the global permissions.

The following objects accept individual permissions:

- Wiki pages
- Image galleries
- File galleries
- Forums
- Weblogs
- Newsletters
- Surveys
- Quizzes
- Trackers